



Unified School District 232

Special Services Department Goals and Strategic Plan 2021-2022

Vision

Maximize each student’s potential, through inspiration and discovery, challenging them to become self-sufficient and positive contributors to society.

Mission

USD 232 will prepare all students for their future through excellent, innovative learning opportunities with caring, dedicated, and passionate staff in a safe and secure environment.

Goal 1: *During the 2021-2022 school year, the USD 232 Special Services Department will work collaboratively with the USD 232 Special Services Advisory Committee (SSAC) to enhance special education programming and awareness of resources available to families of students with disabilities by identifying two goals to be completed by the end of the year.*

(District Goal Correlate: Relationships)

Action Plan:

Objective: Within the 2021-2022 school year the USD 232 Special Services Advisory Committee (SSAC) will identify two goals for completion at the end of the school year.

Strategy #1: By October 1, 2021, the SSAC will identify two goals to complete by the end of the 2021-2022 school year.

Rose Standard	Foundational Structure	Action Steps	Timeline	Staff	Progress
	2	The SSAC committee will meet in September to finalize our committee’s annual goals.	September 2021	Lee Hanson, Director of Special Services	

Strategy #2 By November 30 th of 2021, the SSAC will identify the objectives and timeframe necessary to complete the identified goals by May 25, 2022.					
Rose Standard	Foundational Structure	Action Steps	Timeline	Staff	Progress
	2	The SSAC will meet in October to finalize goal objectives and timelines for goal completion by May 25, 2022.	October 2021	Lee Hanson, Director of Special Services	

Strategy #3 By the end of the 2021-2022 school year, the USD 232 Special Services Advisory Committee will organize and provide at least 3 parent forums to inform parents of students with disabilities about resources available to them.					
Rose Standard	Foundational Structure	Action Steps	Timeline	Staff	Progress
	2	By October of 2021, the SSAC will identify 3 parent forum topics and secure dates and locations to hold them.	October 2021	Lee Hanson, Director of Special Services	
	2	By May of 2022, the SSAC will have held 3 parent forums for families of students of disabilities.	May 2021	Lee Hanson, Director of Special Services	

Goal 2: *During the 2021-2022 school year, members of the Special Services Department will organize learning opportunities for general and special education staff to support increased student access and independence in general and special education classrooms.*

(District Goal Correlate- Relevance)

Action Plan:

Objective: During the 2021-2022 school year, each of the Specialists Teams will identify at least two goals to support independent student access and learning in classrooms. These goals will involve training and awareness for general and special education teams.
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Strategy #1 The Team Leaders of Specialist Teams will identify two goals to support independent student access and learning in the classroom along with steps for completion and a timeline to complete them.					
Rose Standard	Foundational Structure	Action Steps	Timeline	Staff	Progress

	3	The Instructional, Behavior, Assistive Technology, and Transition Team leaders will each identify two goals to support independent student access and learning in the classroom involving training for general and special education teams.	September 1, 2021	Melynda Kaifes, Kim McDade, Kim Leaf, Karen Morgan	
	3	The Instructional, Behavior, Assistive Technology, and Transition Team leaders will identify steps and a timeline for completion of their identified goals to support independent student access and learning in the classroom.	September 30, 2021	Melynda Kaifes, Kim McDade, Kim Leaf, Karen Morgan	
	3	The instructional, Behavior, Assistive Technology, and Transition Team leaders will report progress to the Director and Coordinators on goals at the monthly Specialist meeting.	November 2021 to May 2022	Director of Special Services, Coordinators, Team Leaders of Specialist Teams	

Strategy #2 The Special Services Coordinators will work collaboratively with Team Leaders of the Specialist Teams to outline professional learning opportunities for general and special education staff to support independent student access and learning in the classroom.

Rose Standard	Foundational Structure	Action Steps	Timeline	Staff	Progress
	3	The Coordinators and Specialists will identify training opportunities and topics for general and special education staff to support independent student access and learning in the classroom.	September 2021	Coordinators and Team Leaders of Specialist Teams	
	3	The Director of Special Services and Coordinators will finalize a professional learning calendar of dates and training topics to support independent student access and learning in the classroom.	September 2021	Director of Special Services and Coordinators	
	3	The Coordinators and Specialists will work collaboratively with building principals to identify times to provide professional learning opportunities for teachers to support independent student access and learning in the classroom.	September 2021 to May 2022	Coordinators and Team Leaders of Specialist Teams	
	3	The Coordinators and Specialists will work collaboratively to create online training resources for general and special education staff to access in support of independent student access and learning in the classroom.	September 2021 to April 2022	Coordinators and Team Leaders of Specialist Teams	

Goal 3: *Our team of Special Service Administrators will work collaboratively with Building Administrators to ensure staffing efficiencies and identify strategies during times of staffing shortages to ensure our FAPE obligation is met for all students identified under IDEA.*

Action Plan:

Objective: During the 2021-2022 school year, Special Service Administrators will collaborate with building administrators to ensure ongoing staffing efficiencies and strategies during staffing shortages.

Strategy #1 The Special Services Administration team will identify systems to continually monitor student enrollment and staffing needs and efficiencies.					
Rose Standard	Foundational Structure	Action Steps	Timeline	Staff	Progress
	5	Throughout the 2021-2022 school year, the Director of Special Services and Coordinators will monitor student growth and services across the district for staffing needs and efficiencies.	August 2021 to May 2022	Director of Special Services and Coordinators	
	5	Throughout the 2021-2022 school year, the Coordinators will work collaboratively with building administrators to identify a system within each building to monitor changes in student enrollment as related to staffing needs.	September 2021 to May 2022	Coordinators	
Strategy #2 The Special Services Administrators will work collaboratively with building administrators to identify strategies to target staffing shortages within their buildings.					
Rose Standard	Foundational Structure	Action Steps	Timeline	Staff	Progress
	5	The Coordinators will collaborate with each Building Principal experiencing a staffing shortage to identify strategies to ensure FAPE obligations are met for students identified under IDEA with active IEP services.	August 2021 to May 2022	Special Services Coordinators	

Goal and Strategy Document Progress Updates DUE DATES:

- October 15, 2021
- December 17, 2021
- March 11, 2022
- May 31, 2022